

**STATUS CHANGE FORM**

\* Indicates Required Field

This is a multi-purpose form and must be used to report changes to any listing.

<b>MLS Number*</b>	<b>Street Number*</b>	<b>Street Name*</b>			
<b>City*</b>			<b>State*</b>	<b>Zip*</b>	<b>Country*</b>

Changes/Corrections MUST BE REPORTED WITHIN 2 BUSINESS DAYS

Price Changes MUST be signed by all parties in the original listing's contract.

<b>Price Changes</b>	<b>Present Price*</b>	<b>New Price*</b>
	<input type="text"/>	<input type="text"/>

<b>Status Change to Active (back on market)</b>	<b>List Date*</b>	<b>New Expiration Date (Extended Expiration Date)</b>
	<input type="text"/>	<input type="text"/>

<b>Change Status to Pending (PND)</b>	<b>Contract Date*</b>	<b>Expected Closing Date*</b>	<b>Contract Status (Contingencies)*</b>	<b>Backups Requested*</b>
	<input type="text"/>	<input type="text"/>		<input type="text"/>
	<b>Selling (Buyer's) /Lease Agent ID*</b>		<b>Selling (Buyer's) /Lease Agent Name</b>	
	<input type="text"/>	<input type="text"/>		
	<b>Selling (Buyer's) /Lease Agent 2 ID</b>		<b>Selling (Buyer's) /Lease Agent 2 Name</b>	
	<input type="text"/>		<input type="text"/>	

<b>Change Status to Sold or Leased</b>	<b>Gifted or Donated</b>	<b>Contract Date*</b>	<b>Expected Closing Date*</b>	<b>Sold or Leased Date*</b>
		<input type="text"/>	<input type="text"/>	<input type="text"/>
	<b>Seller Paid Buyer Costs*</b>	<b>Sold or Leased Price*</b>		<b>Sold Terms*</b>
	<input type="text"/>	<input type="text"/>		<input type="text"/>
	<b>Selling (Buyer's) /Lease Agent ID*</b>		<b>Selling (Buyer's) /Lease Agent Name</b>	
	<input type="text"/>		<input type="text"/>	
	<b>Selling (Buyer's) /Lease Agent 2 ID</b>		<b>Selling (Buyer's) /Lease Agent 2 Name</b>	
	<input type="text"/>		<input type="text"/>	
	<b>Sold Remarks (optional)</b>			
<input type="text"/>				

<b>Status Change to Temporarily Off Market (TOM)</b>	<b>TOM Date*</b>	<b>Status Change to Withdrawn (WDN)</b>	<b>Withdrawn Date*</b>	<b>Status Change to Canceled</b>	<b>Canceled Date*</b>
	<input type="text"/>		<input type="text"/>		<input type="text"/>

Notes to Staff:

<input type="text"/>	<input type="text"/>
----------------------	----------------------

If a term/condition of the original contract is being changed, this form MUST be signed by all parties.

<b>Listing Agent Signature*</b>	<b>Date*</b>
<input type="text"/>	<input type="text"/>
<b>Owner Signature (Owner's Signature NOT required for CHANGE TO SOLD/LEASED status changes)</b>	<b>Date*</b>
<input type="text"/>	<input type="text"/>
<b>Owner Signature (Owner's Signature NOT required for CHANGE TO SOLD/LEASED status changes)</b>	<b>Date*</b>
<input type="text"/>	<input type="text"/>
<b>Broker Signature*</b>	<b>Date*</b>
<input type="text"/>	<input type="text"/>

[PRINT FORM](#)      [SUBMIT BY EMAIL](#)

Email address: admin@stellarmls.com | Fax: 407-960-5450 | Phone: 407-960-5300